

**CALLING NOTICE FOR THE STOKE TRISTER WITH
BAYFORD PARISH COUNCIL MEETING
9TH NOVEMBER 2023**



To: The chair Cllr N Linsley and all members of Stoke Trister with Bayford Parish Council

*You are summoned to attend the Meeting of Stoke Trister with Bayford Parish Council, to be held at **The Bayford Village Hall** on the **9th of November 2023**, commencing at **7.00pm**, for the purposes of transacting business as outlined below.*

A handwritten signature in black ink, appearing to read "K Fullerton".

Kate Fullerton, Parish Clerk, 30th October 2023

Members of the public are welcome to attend and will be given an opportunity to speak

- I. Public Forum** Prior to the start of the meeting the Chairman gives leave to members of the public to speak.
 - Chairs Award Presentation by Cllr Mike Best

- II. To receive the Somerset Council Councillors Report, and address (if present)**

AGENDA

- 1. To receive apologies for absence**

- 2. To receive declarations of interest**

- 3. To agree the Minutes as a true representation of the matters discussed at the parish council meeting held on the 14th of September 2023**

- 4. Planning Matters**
 - a) To consider new planning applications:
 - i. Planning Application No.: 23/02397/TPO – The Gatehouse, Bayford Lodge, Bayford Hill. Wincanton, Somerset BA9 9NJ – Application to carry out tree surgery works to 2 No. trees as shown by South Somerset District Council (STTR 1) 2014 Tree Preservation Order.
 - b) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and prior to this meeting. Interested public and parish councillors; please refer to (south) Somerset Council planning portal for full details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>
 - c) To note any planning decisions from SSSDC

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5. Highways

- a) To discuss any issues with the Speed Indicator Devices (SIDs) and any maintenance work required.
 - i. To receive a proposal (NL) to purchase a second set of batteries for each SID.
- b) To note progress on the insurance claim relating to the damaged 'Riding Gate' sign.
- c) To note any road safety issues
- d) To record road closure notice(s)

6. Footpaths

- a) To receive a report from Cllr Garrett

7. Financial and Regulatory Matters

- a) To receive a quote from Superplants for the supply and installation of a Christmas Tree - £145.00 + VAT.
- b) To receive a grant request from the Citizens Advice Bureau
- c) To receive a quote to repair the broken bench – Cllr Linsley
- d) To receive an updated quote from Payman for charges from April 2024 onwards
- e) To hear a recommendation from the Staffing Committee regarding the Clerk's basic hours.
- f) To receive a bank reconciliation for all parish council accounts.
- g) To receive year to date expenditure figures from the RFO and compare them to the budget.
- h) To consider the draft budget for 2024/25 provided by the RFO and add in any potential new project costs.
- i) To calculate the precept request for 2024/25
- j) To seek a resolution to make the following payments:
 - i. K Fullerton – Clerk salary September 2023 - £386.40 (gross) PAID 28/8/23
 - ii. K Fullerton – Clerk salary October 2023 - £386.40 (gross) PAID 19/10/23
 - iii. K Fullerton – Clerk salary November 2023 - £386.40 (gross)
 - iv. K Fullerton – Clerk expenses and mileage October and November - £123.39
 - v. SALC – Affiliation invoice 2023/24 - £100.09
 - vi. Information Commissioners Office – GDPR/Data Protection annual fee - £40.00

8. Grass Keep Tender April 2024

9. Defibrillator

- a) To receive a report from Cllr Garrett.

10. Correspondence

- a) Fire Services Consultation, close 30th November 2023
- b) Community Review Project
- c) Armistice Day

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11. Items for the next agenda

- To invite the PCSO Mya Greenfield, to the November meeting.

12. To note the date of the next meeting